

**PRAIRIE CENTRAL H.S. BAND HANDBOOK**  
**2007-2008**  
**Mrs.Kline**

Band meets during Block 1 on Tuesday, Thursday, and alternates Fridays with Choir and PE. During the first nine weeks, band will meet Tuesday, Thursday, and every Friday. We will also practice every Thursday morning at 7:00 a.m. You are responsible for your own transportation. Students receive 1 credit per year and grades count toward GPA and class rank.

Supplies Needed Daily

- Instrument in good playing condition
- Accessories – reeds, valve oil, etc.
- Music
- Pencil
- Dot books, markers, etc. (during marching band season)

(You must have all these supplies daily or points will be taken from your daily grade – see grading policy on page 2)

Classroom Rules and Procedures

1. Students must be in the room before the 8:10 bell. If you are tardy you must have a pass from the office or a teacher.
2. Upon entering the room, read the board for the rehearsal plan, get your instrument, etc. out, and sit in your assigned seats for Channel 1 and announcements.
3. After announcements, rehearsal will begin.
4. At the end of rehearsal put all equipment away and sit in your seats until the bell rings.
5. No gum, food, or drink is allowed during class. (see grading policy)
6. All uniforms must be properly cared for and put away after performances.
7. No one is to touch any other instrument not assigned to you.
8. If you must leave the room to use the restroom or go to your locker before class, you must have a hall pass.
9. You must have a blue pass from me to leave the room during homeroom to go to the office, guidance office, library, or to see another teacher.
10. Once rehearsal begins, there will be no talking unless given permission.

Discipline

As members of the Prairie Central HS band, students should show respect and proper conduct during all rehearsals and performances. Consequences will be as follows:

First offense: verbal or written warning

Second offense: detention and/or participation points off your grade

Third offense: Referral to the principal

The following behaviors will result in an immediate 30 minute detention:

- Chewing gum or eating during class
- Disrespect towards any classmate
- Use of foul language
- Not properly caring for your uniform or putting it away
- Not putting your instrument or equipment in the proper place
- Insubordination, blatant disrespect, or destroying school property will result in dismissal from class to the principal's office.

### Grading Policy

Your grade will be determined by the following criteria and the degree and quality of your work.

- 20% Assignments, worksheets, quizzes
- 40% Daily Participation

Each student must show effort and consistency in daily performance. Having materials is an essential part of learning in our classroom. At the beginning of each rehearsal you will have 10 points. Points will be deducted for the following:

- Disruptive Behavior (DB) – Directors discretion 1-10 points
  - Off task (OT) -1 point first time, 2 points second time
  - Tardy (T) – 2 points
  - Bad Posture (BP) -1 point first time, 2 points second time
  - Chewing gum, candy, etc.(CG) – 2 points
  - No Instrument or music (NM) (NI)– 5 points
  - No Dot book (D) - 8 points
  - No pencil (P) – 5 points
  - Not attending a sectional or extra rehearsal (NE) - 10
- 20% There will be a test grade each quarter. (First Quarter - will be a playing test over memorized music or flag work)
  - 20% Dot book (first quarter) This book is required for each rehearsal. It will be graded at least twice and must contain information given in rehearsals such as drill coordinates, page number, number of counts, measure numbers, horn moves, intervals, dress points, and a description of forms

**Attendance at performances and rehearsals is mandatory.** Performances are the ultimate test of classroom learning. In a large ensemble, all members must be in attendance to make a rehearsal positive and meaningful. The only acceptable excuses are weddings, funerals, serious illness, and conflicting school activities. In order to be excused, your parent must call the director at least two weeks in advance and explain the situation. No notes will be accepted. In the event of a funeral or illness, a phone call up to two days following the performance will be accepted. You will still be responsible for an assignment to make up the work. An assignment will be given to you before the scheduled event. The excuses of not being able to get off work, shopping trips, vacations, a date, rock concerts, etc. or not following the preceding instructions are considered UNEXCUSED. AN UNEXCUSED ABSENCE WILL RESULT IN THE LOWERING OF THE STUDNETS GRADE TWO LETTER GRADES PER UNEXCUSED ABSENCE PER GRADING PERIOD. In the event of a conflicting school activity, the student must discuss the conflict with both sponsors at least two

weeks in advance. All attempts will be made to help the student attend both events. If this is impossible a decision will be made after careful consideration as to which event the student will attend. The student will not be penalized by either coach or sponsor for missing an activity. If the above procedure is followed your grade will not be lowered for attending the other activity. Any violations by a coach should be reported immediately. Remember in marching band, if we have a hole it hurts our overall ability to march and thus our score is compromised. In band, we all play.....no one sits the bench. A calendar of events was mailed home in July and another copy is attached to this handbook.

Pep Band – Pep band may be optional this year depending on how many students sign up. Student's participation in pep band will receive bonus points. If we do not have enough volunteers, the band will be split in half and everyone will be required to be at 7 of the 14 pep band performances.

Lessons – We do not have a pull-out lesson program in high school. Students do not receive one-on-one or small group lessons. All students are highly encouraged to take private lessons from a qualified individual. Contact Mrs. Kline for a list of contacts. Mrs. Kline and Mr. Zalapi do offer lessons before or after school. A sign-up sheet is posted on my office door weekly or you can sign up for a set weekly lesson time.

Supplies – Order forms for supplies such as reeds, valve oil, etc. are available in the band room or online from Music Shoppe or Kidder Music. Please fill out the order form, attach a check or cash and give to Mrs. Kline. Supplies may be available at the time of the request or will be delivered within a week.

Uniform Needs - The school district supplies uniforms for marching band free of charge. Students are required to purchase a pair of black marching shoes at the cost of \$32. If you outgrow your shoes, you may purchase a new pair at anytime or take a pair from the lost or donated shoe pile. Band members must wear black socks with their uniform. Please wear lightweight shorts or PJ pants and a light colored shirt under your uniform. Students will need to wear their 2007 marching shirt to marching band competitions to wear when not in uniform. There will be other time throughout the fall when we will wear these shirts as a group. The district will dry clean the uniforms once a year. Any additional cleaning will be at your expense. Flag members must hand wash their uniforms after each performance. Intentional destruction of any uniform will result in the students having to pay for damages to the uniform. Hemming of uniform pants is the student's responsibility.

Band Council – This year we will have a band council that will be responsible for planning events, senior days, conveying ideas, fund raising, trip planning, PR, filing music, office work, newsletters, etc. Applications for offices will be available this week.

Trips, Fund Raisers, and Band Accounts – It is our goal to organize a major trip every four years. I would like to attend an overnight contest or concert each year. Students

will need to pay their own expenses. At least two fund raisers will be provided for students to raise money for these trips each year. The profit from these sales will be added to each student's account. Money in the accounts can only be used for students' trip expenses. When a student graduates, the account balance is transferred to a younger sibling or it is absorbed into the general account which is shared by all. All must understand that this is not "your" money, but it is money raised for the band to use for band activities.

Training Rules – Every band member is required to sign and adhere to the interscholastic training rules.

Instrument Use Fee – All students using a school owned instrument will be charged a yearly rental fee. A form and letter will be sent home in early October. All percussionists and those using a school instrument as their main instrument are charged this fee. The money collected helps the district pay for yearly maintenance and cleaning.

Jazz Band – At PCHS, we have two full big bands. Anyone playing a jazz instrument is eligible to be in Jazz Band II. It meets Thursday mornings at 7:00 a.m. Jazz Band I is open by audition only and meets Friday at 7:00 a.m. and an additional evening or after school time chosen by the group. Sign-up and auditions will be held at the end of October.

Various opportunities for honor bands, solo & ensemble contest, IMEA All-District, and summer camp scholarship opportunities are available for interested students throughout the year. Information is given to students at the appropriate times. All are encouraged to sign up for these activities.

Flags – are an integral part of the band program. Students that are currently playing an instrument are eligible for this as well as other students in the high school. Flag members not in band, are made a part of the band for the 1<sup>st</sup> quarter. They attend band class and receive a grade just like the instrumental students.

Website – We have an extensive website [www.prairiecentral.org](http://www.prairiecentral.org) Click on High School, then Fine Arts, follow the prompts. We will have all itineraries posted, links to other music sources, pictures, and additional information.

Charms system – another online feature we are using this year. By using your child's student ID number you can log on to see a current calendar, handouts, bills owed, etc. Check it out.....we are excited about this. You can also update your own address, phone number etc.

As always, if you have any questions or concerns please feel free to call or email me.

Mrs. Kline

692-2355 ext. 114

School email: [lkline@prairiecentral.org](mailto:lkline@prairiecentral.org)

Home email: [bandirector80@yahoo.com](mailto:bandirector80@yahoo.com)

Please read the handbook, be aware of calendar dates, and sign and return this agreement by Tuesday, Aug. 28. This is an assignment and you will receive a grade for returning this form.

Prairie Central High School Band  
Handbook Agreement  
2007-2008

We, the undersigned, have read and understood the information and rules set forth in the Prairie Central HS Band handbook. We are familiar with the calendar dates and will follow the procedures to be excused from an event.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's signature

**Please update for our database**

Parents Names \_\_\_\_\_

Address, City, Zip \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_