

## **PRAIRIE CENTRAL CUSD NO. 8 REGISTRATION FOR 2018-19**

*Official as of May 29, 2018*

Prairie Central parents will once again be **registering students on-line** through a program called Infosnap. Detailed instructions will be mailed or e-mailed to each parent, complete with phone numbers for support, and payment options. Each student will be assigned a unique “snapcode” (access code). Parents and guardians will use the same account as previous years, or, if new to the district, will create an account (with password) and then will use individual “snapcodes” to register each of their children under this same account.

Most computers and smartphones with internet capabilities can be used to complete registration. Several public libraries in-district are equipped with computer terminals available for public use; parents without appropriate equipment or internet access may consider this option.

At any time during the registration period, parents may call a school or the unit office with questions about the registration *process*, but will be directed in the aforementioned communiqué to contact Infosnap with *technical* issues.

<u>Site</u>	<u>Grades/Area</u>	<u>Phone</u>
Unit Office	Headquarters/Superintendent and Staff	815-692-2504
Primary East	PK-1 Chatsworth, Forrest & Cropsey	815-635-3555
Primary West	PK-1 Chenoa & Fairbury	815-945-2971
Elementary	All Grades 2-4	815-692-2623
Upper Elementary	All Grades 5-6	815-657-8238
Junior High	All Grades 7-8	815-657-8660
High School	All Grades 9-12	815-692-2355

Parents unable to gain computer/internet access at home or elsewhere, or presently uncomfortable with the process, may register on-line at any school site, through the use of school equipment and with the aid of school personnel. Sites and staff will be available as follows:

Wednesday, August 1	8 AM - 3:30 PM
Thursday, August 2	3 - 7 PM
Friday, August 3rd	By Appointment

### *Incentive for Early Registration*

Since the District depends on knowing its enrollment in a timely manner to make staffing, facilities, and supplies/equipment decisions for the coming year, it encourages early registration. The following is offered as an incentive for early registration.

Before July 1:	Basic Registration Fees as Listed w/10% Discount
After June 30:	Basic Registration Fees as Listed

### **OUT-OF-DISTRICT ATTENDEES**

Prairie Central students who attend campuses out-of-district should register as if they were attending in-district.

### **NEW STUDENTS**

Parents of students new to the school district should contact the unit office or any school office about enrollment requirements and registration procedures.

### **RESIDENCY**

Students enrolling at any of Prairie Central CUSD #8's schools must be residents of the district. Further, they must reside with a legal custodial parent or legal guardian, and within the district's physical boundaries. Students not meeting these requirements, but enrolling in a Prairie Central school, are legally obligated to pay tuition. The current calculated tuition rate is \$9,445.83 per pupil, per year.

Further, unless permitted to enroll elsewhere by district authorities, a PreK-1 student must enroll in the Early Learning Center in his/her community or area of residence. Those residing in Chatsworth, Forrest, Strawn, Wing or Cropsey or their rural areas must enroll at PC Primary East (previously Chatsworth Elementary School); those residing in Fairbury, Chenoa, Weston or Meadows or their surrounding rural areas must attend PC Primary West (previously Chenoa Elementary School).

### **MEET THE TEACHER**

PC Primary East and West (AM PreK/ECSE)	Monday, August 13 5:00 – 5:30
PC Primary East and West (PM PreK/ECSE)	Monday, August 13 5:30 – 6:00
PC Primary East and West (Kindergarten and Grade 1)	Monday, August 13 5:00 – 6:30
Prairie Central Elementary, Fairbury (Grades 2-4)	Monday, August 13 6:00 – 7:30
Prairie Central Upper Elementary, Forrest (Grade 5-6)	Tuesday, August 14 5:00 – 6:30
Prairie Central Junior High, Forrest (Grades 7-8)	Tuesday, August 14 5:00 – 6:30
Prairie Central High (Freshman and Transfer)	Thursday, August 16 9:00-11:00

### **HIGH SCHOOL STUDENTS – COURSE SCHEDULES**

High school students may pick-up their schedules August 7<sup>th</sup> – 9<sup>th</sup>. Schedules will also be accessible online through the STI Information Now Home Portal on Monday August 6<sup>th</sup>. Appointments must be made with counselors for schedule changes. Please call 815-692-2355 or email [aegleton@prairiecentral.org](mailto:aegleton@prairiecentral.org) (last names A-L) or [jcreek@prairiecentral.org](mailto:jcreek@prairiecentral.org) (last names M-Z). Students may enter the High School building to locate lockers and class rooms from 8am to 2pm weekdays starting August 6<sup>th</sup>.

### **JUNIOR HIGH STUDENTS – COURSE SCHEDULES**

Schedules will be mailed in early August. The schedules will also be accessible online through the STI Information Now Home Portal at that time. Appointments must be made for schedule changes.

### **COLLEGE/HIGH SCHOOL DUAL CREDIT**

High School students will, again, have the opportunity to enroll in courses which carry dual high school/community college credit. Interested students should direct inquiries to the guidance department.

### **FIRST DAYS OF SCHOOL**

The first day of school for most students is Monday, August 20. The first day for ECSE and pre-K students is Tuesday, August 21. School will operate on a shortened schedule (1 hour early release) from August 20 through August 31. Buses and cafeterias will operate beginning August

21. On Sept. 4, the normal bell schedule will begin, unless extreme heat causes the early dismissal schedule (1 hour early) to be extended. This decision will be made on a day-to-day basis and parents will be notified via radio or the mass phone/e-mail system.

**NATIONAL PUBLIC SCHOOL ACCIDENT INSURANCE**

	<u>Level 1 – Low</u>	<u>Level 2 – Middle</u>	<u>Level 3 – High</u>
School Time	\$15	\$36	\$66
Around the Clock	\$68	\$144	\$266
Voluntary Football (Annual)	\$109	\$294	\$435
Voluntary Football (Spring)	\$38	\$118	\$174
Summer Day Camp/Off-season Cond.	\$11	n/a	n/a

A student participating in co-curricular activities must be insured before taking the field/entering the court. A student may either purchase school-sponsored insurance or present verification, signed by parent or guardian, that appropriate insurance coverage exists. A parent should read carefully the limits and coverage of the aforementioned plans. These are considered supplemental if the student is already insured. As a sole policy, each plan has notable limits. A school-sponsored insurance application and payment should be mailed directly to the insurance company by a parent/guardian as Prairie Central CUSD #8 no longer has a role in student insurance administration. A link to the online application will be available during the Infosnap student registration process and on the school district website.

**STUDENT FEES**

Parents of Grade 5-12 students will be able to view unpaid fees by year via the STI Home Portal in late September.

<u>Category</u>	<u>Fee</u>
<b><i>Registration</i></b>	
Pre-School for All (Pre-K)	No Charge
Early Childhood Special Education	\$68.00
Kindergarten (1/2 day)	\$68.00
Kindergarten (full day)/Grades 1-6	\$88.00
Grades 7 – 8	\$95.00
Grades 9 - 12	\$98.00
Tech Fee (ECSE/1/2 day K)	\$22.00
Tech Fee (Grades 1-12)	\$44.00
Planner (Grades 7-12)	\$8.00
Assignment Book/Specials (Art, Music, PE) Fee (Grades 5-6)	\$7.00

***High School Courses***

***Annual***

Academic Base Course fee	\$88.00
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*Per Class – these fees are not billed during Infosnap registration*

A/P, Dual Credit	\$48.00
Driver’s Ed	\$250.00
LACC (Dual, 1/2 Tuition)	\$380.00

(Consult with a guidance counselor regarding eligibility)

### ***Junior High Courses***

*Per Class – these fees are not billed during Infosnap registration*

Industrial Tech (8th)	\$26.00
Agriculture (8th)	\$26.00

### ***Participation (Due at Time of Event)***

Athletics	\$105.00
Band/Chorus	\$105.00
Maximum per Individual	\$210.00

### ***Miscellaneous***

Music Rental (Instrument)	\$105.00
Athletic Pass	
o Adult	\$60.00
o Student	\$35.00
PE Clothing (Per Article)	\$17.00
Student Parking	\$50.00
Yearbook (hardbound) – HS	\$45.00
Yearbook – Grades 7-8	\$17.00

### **FUND-RAISER REPLACEMENT FEE**

Prairie Central High School and Prairie Central Junior High School will discontinue class fundraising projects, e.g. cheese/sausage, candy, Holiday wreaths, and Casey's cards at PCHS; and magazines at PCJHS. In lieu of these projects, and the complications they often bring, a \$18 fee will be required of each student registered in these buildings. Please be reminded, however, that this fee replaces only class projects (e.g. grade 7, sophomore). Other projects – such as PTO, music/athletic booster-sponsored – are likely to continue.

### **FOOD PRICES**

#### *Milk*

Per Carton	\$.40
Per Year	\$72.00

#### *Lunch – Per Meal*

Grades K - 6	\$3.20
Grades 7 - 8	\$3.45
Grades 9 - 12	\$3.80
Adults	\$5.10

#### *Breakfast – Per Meal*

Grades PreK – 12	\$2.40
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### **NATIONAL SCHOOL LUNCH PROGRAM**

The National School Lunch Program (NSLP) application for Free or Reduced Lunches will be available after August 1<sup>st</sup>, 2018 via the Infosnap Portal. Parents who receive a letter in July stating they qualify for Illinois Direct Certification for free lunch through TANF or SNAP need not apply for either NSLP or fee waiver.

## **APPLICATION FOR FEE WAIVER**

Those who are approved for free lunches by the Prairie Central Food Services Director are qualified to apply for the general academic fee waiver. Parents should complete the NSLP application online, and if qualified for free lunches, may choose to complete the Fee Waiver Application that will be included with the NSLP approval notification. Parents must apply separately for the fee waiver. *Note: Fee waiver applications require supporting documentation showing income and household size/dependency before they will be processed. All applications are subject to audit.*

## **IDENTIFICATION (ID) PICTURES FOR PCJHS AND PCHS STUDENTS**

Students will sit for I.D. pictures at Prairie Central Junior High School on Wednesday August 22<sup>nd</sup>, and Prairie Central High on Tuesday September 4<sup>th</sup>. High School retake day will be on Tuesday October 10<sup>th</sup>.

## **LEGAL REQUIREMENTS FOR ENROLLMENT IN ILLINOIS PUBLIC SCHOOLS**

### ***Birth Certificate***

A parent enrolling a student in the school district for the first time must present certified proof of the student's live birth, by means of a birth certificate or other reliable proof of birth.

PLEASE BE ADVISED: THE FAILURE OF A PARENT TO PRODUCE A STUDENT'S BIRTH CERTIFICATE, OR OTHER RELIABLE PROOF OF BIRTH, WITHIN 30 DAYS OF ENROLLMENT MAY OBLIGATE THE SCHOOL TO NOTIFY LOCAL LAW ENFORCEMENT AUTHORITIES.

### ***Health Exam and Immunization Requirements by Grade***

See a complete chart of required immunizations provided by the Illinois State Board of Education at <https://www.isbe.net/Documents/immunization-idph-sy16.pdf>

A parent should consult a medical provider for child-specific information regarding immunizations.

#### Preschool Students:

- Physical Exam (Parents please complete the yes/no questions on the back and sign and date)
- Complete immunization record signed and stamped by a doctor: (4) DTap, (3)Polio, (4)Hib,(3)Hep B, (1)MMR, (1)Varicella, (4)Pneumococcal
- Birth Certificate

#### Kindergarten Students:

- Physical Exam (Parents please complete the yes/no questions on the back and sign and date)
- Complete immunization record signed or stamped by a doctor: (5)DTap, (4)Polio, (4)Hib, (3)Hep

- B, (2)MMR, (2)Varicella, (4)Pneumococcal
- Dental Exam on Illinois form dated between November 2017-May 2019 (due May 15, 2019)
  - Eye Exam on Illinois form dated within one year of the first day of school
  - Birth Certificate

Second Grade Students:

- Dental Exam on Illinois form dated between November 2017-May 2019 (due May 15, 2019)

Sixth Grade Students:

- Physical Exam (Sports physical NOT acceptable, separate physical needed)(Parents please complete yes/no questions on the back and sign and date)
- Complete immunization record signed and stamped by a doctor, including (1)Tdap, (2)Varicella, (1)Meningitis
- Dental Exam on Illinois form dated between November 2017-May 2019 (due May 15, 2019)

Ninth Grade Students:

- Physical Exam (Sports physical NOT acceptable, separate physical needed on Illinois form)(Parents please complete yes/no questions on the back and sign and date)
- Complete immunization record signed and stamped by a doctor

Twelfth Grade Students:

- Proof of receiving (2) Meningitis: First dose received on or after the 11th birthday and second dose received at least 8 weeks after the first. Only one dose is required if the first dose was received at 16 years of age or older.

***PLEASE BE ADVISED: THE FAILURE OF A PARENT TO PRESENT PROOF OF REQUIRED HEALTH EXAMINATIONS OR IMMUNIZATIONS BY OCTOBER 15 WILL RESULT IN THE STUDENT'S EXCLUSION FROM SCHOOL.***

May 29, 2018